

TO: JAMES L. APP, CITY MANAGER
FROM: BARBARA PARTRIDGE, DIRECTOR, LIBRARY & RECREATION SERVICES
SUBJECT: BILL & MELINDA GATES FOUNDATION - LIBRARY INITIATIVE GRANT
DATE: NOVEMBER 2, 1999

NEEDS: For the City Council to consider authorizing submission of a grant to the Bill & Melinda Gates Foundation (Gates Library Initiative) for library internet access computers, and accepting funds provided by the grant.

FACTS:

1. The Library Board of Trustees recommends submitting a Gates Library Initiative grant application to the Bill & Melinda Gates Foundation.
2. The Paso Robles Public Library meets all economic and demographic criteria for rural communities applying for the non-competitive grant.
3. The FY 1999/2000 budget currently provides for implementation of Internet service for the public. The new and expanded service allocation is for setup and continuing telecommunications costs. Budget figures were based on acquiring used computers from other city departments.
4. The grant request is for hardware and software including server, workstations and printer.
5. Since the City Council has already endorsed providing Internet to the public, this grant does not require additional obligation on the part of the city. A cover letter confirming support of the program must be signed by the library's fiscal authority to complete the grant application process.
6. Money will be put into the equipment replacement fund from the library's annual operating budget to provide for future replacement of hardware.
7. The attached resolution provides the authority for the Paso Robles Public Library to submit a grant application and the authorization of budget program 100.610.5235.202 to receive grant funds (draft cover letter is attached).

ANALYSIS &
CONCLUSION:

Authorizing this grant application will position the library to offer a higher level of service to the public than originally anticipated, with no increase in city funding. In FY 1999/2000, the City Council authorized the new and expanded service of Internet for the public. The budget allocation was based on initial set up and ongoing telecommunication costs, and the use of surplus hardware from other city departments.

Through the Gates Library Initiative, the library is eligible to receive new hardware and software for Internet access. The hardware and software specifications are compatible with the established city technology plan and standards. Establishment of budget program 100.610.5235.201 would allow the funds to be spent as required by the grant.

POLICY
REFERENCE: None

FISCAL
IMPACT:

\$2,500 from existing annual operating budget will be set aside on an ongoing basis to provide for necessary replacements as needed.

OPTIONS:

- a. Adopt the attached Resolution No. 99-xxx, authorizing a Gates Library Initiative grant application for internet computers in the Paso Robles Public Library; and authorizing the grant funds to be placed in and spent from budget account 100.610.5235.201.
- b. Amend, modify, or reject the above option.

Attachments:

Draft Cover Letter
Resolution



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

DRAFT

November 3, 1999

Dear Gates Library Initiative:

On behalf of the City Council, I offer this letter of support re the application for the Gates Library Initiative (GLI) Grant. My support extends to both the effort of the City of Paso Robles Library to expand the availability of public access computers and the Internet in our community, as well as to the guiding principle of the GLI grants. This grant would allow our City to expand the availability of public access computing and provide access to the Internet and digital information through the public library.

In supporting this application, I agree to the following:

1. The grant funds will be an incremental increase to other current and anticipated library funding and will not replace previously budgeted items.
2. All good faith efforts will be made to sustain the public access computing capability established by this grant. Such efforts will be aimed at assuring that all computers and peripheral equipment are kept fully operational and appropriately supplied. Also, every effort will be made to assure adequate public funding for the proper maintenance and eventual replacement of the equipment provided by this grant.

By signing this letter, I affirm that I have been briefed in regards to the application and understand the costs associated with receiving a GLI grant that are not covered by the grant. These expenses may include, but are not limited to, staff, construction/remodeling, furniture, material and supplies, ongoing telecommunication costs and non-granted software and hardware. I agree to provide all available support to assist the library in covering these costs.

Sincerely,

Duane J. Picanco, Mayor

RESOLUTION NO. 99 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
EL PASO DE ROBLES AUTHORIZING A GRANT APPLICATION AND
APPROPRIATING FUNDS RECEIVED FOR SPECIAL LIBRARY SERVICES

WHEREAS, the Paso Robles Public Library is the potential recipient of grant money through the Gates Library Initiative for public internet access computers; and

WHEREAS, the grant money would allow the purchase of new hardware and software instead of using surplus equipment; and

WHEREAS, the new equipment will provide an augmented level of service to the community; and

WHEREAS, the grant stipulates that that monies be used to directly pay costs associated with the grant program; and

WHEREAS, the current budget did not anticipate the receipt of said grant funds; and

WHEREAS, a budget appropriation to spend said grant funds is highly desirable; and

WHEREAS, the Library Board of Trustees endorses this project and recommends approval.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AS FOLLOWS:

SECTION 1. As the fiscal authority for the Paso Robles Public Library, authorization is given to proceed with a Gates Library Initiative grant.

SECTION 2. Upon receipt of grant money, an appropriation is hereby approved to budget account 100.610.5235.201, representing the amount of grant funds received.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 2nd day of November, 1999, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane J. Picanco, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk